

PRINCE GEORGE COUNTY SCHOOL BOARD
PRINCE GEORGE, VIRGINIA
April 21, 2021

The regular meeting of the Prince George County School Board was held at the Prince George High School Commons on Wednesday, April 21, 2021 at 6:30 p.m.

A closed meeting was held at 5:30 p.m.

Board Members and staff present:

Mrs. Jill A. Andrews, Board Member
Mr. Robert E. L. Eley, III, Chairman
Mr. Christopher A. Johnson, Vice Chairman
Mr. Cecil M. Smith, Board Member
Ms. Sherry D. Taylor, Board Member
Dr. Lisa Pennycuff, Superintendent
Mr. William Barnes, Assistant Superintendent
Mr. Dustin Menhart, Assistant Superintendent [via Zoom]
Mrs. Rebecca Kirk, Clerk of the Board
Mrs. Stephanie Estep, Deputy Clerk of the Board

I. CALL TO ORDER

Mr. Eley, Chairman, called the Prince George County regular school board meeting to order at 5:30 P.M.

II. ROLL CALL

Roll call indicated all School Board members present:

Present: Andrews, Eley, Johnson, Smith, Taylor

III. VOTE TO GO INTO A CLOSED MEETING TO DISCUSS SPECIFIC EMPLOYEE MATTERS RELATING TO NON-RENEWALS, CONTRACT UPDATES, EMPLOYMENT, ASSIGNMENT, APPOINTMENT, OR RESIGNATION OF DISTRICT EMPLOYEES, LEGAL MATTERS RELATING TO LEGISLATIVE PROPOSALS, COMPLAINT AND EDUCATIONAL FOUNDATIONS AND PUBLIC SAFETY MATTER RELATING TO RETURN TO LEARN (pursuant to Va. Code § 2.2-3711)

- A. Personnel Matters – Section 2.2-3711.A.1
1. P61/20-21

2. **P62/20-21**
 3. **P63/20-21**
 4. **P64/20-21**
- B. Legal Matters – Section 2.2-3711.A.7
1. L09/20-21
 2. L10/20-21
 3. L11/20-21
- C. **Public Safety Matters – Section 2.2-3711.A.19**
1. **PS01/20-21**
 2. **PS19/20-21 [added to agenda]**

Mrs. Andrews made a motion to go into a closed meeting for the purpose to discuss specific personnel matters relating to non-renewals, contract updates, employment, assignment, appointment, or resignation of district employees, legal matters relating to legislative proposals, complaint, and educational foundations and Public Safety Matter relating to Return to Learn pursuant to the personnel, legal, and public safety exemptions of the VA Code §§2.2-3711.A.1, 2.2-3711.A.7, and 2.2-3711.A.19. Mr. Smith seconded the motion.

VOTE:Ayes: Unanimous

IV. CERTIFICATION OF CLOSED MEETING AND ACTIONS

Mr. Johnson moved to reconvene in open session and stated:

The Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Pursuant to Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law.

The Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered. Mr. Smith seconded the motion.

VOTE:Ayes: Unanimous

No action was taken on Personnel Matter P61/20-21; information only.
No action was taken on Personnel Matter P62/20-21; information only.
No action was taken on Personnel Matter P63/20-21; information only.
No action was taken on Personnel Matter P64/20-21; information only.

No action was taken on Legal Matter L09/20-21; information only.
No action was taken on Legal Matter L10/20-21; information only.

No action was taken on Public Safety Matter PS01/20-21; information only.

The School Board will return to a closed meeting to continue with closed session items after the regular meeting.

V. PLEDGE OF ALLEGIANCE – led by Mr. Eley

VI. INVOCATION BY SCHOOL BOARD – led by Mr. Johnson

VII. APPROVAL OF AGENDA

Mr. Smith made a motion to approve the revised meeting agenda as amended with addition of Public Safety Matter PS19/20-21. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

VIII. RECOGNITIONS

A. Eagle Scout Award - Robert Davis, Scoutmaster Troop 912

- Isaiah J. Brendel, Troop 912

Dr. Pennycuff presented Isaiah Brendel with a proclamation in recognition of Eagle Scout Rank. His Eagle Scout Project was building 8 picnic tables for use at North Elementary as well as painting 8 blacktop games for student use at North Elementary.

B. Prince George Indoor Track
(Will Stevens, Coach / Bryan Griffin Assistant Coach)

State Competition

- 4 x 400 Meter Girls; Relay Team (4:10.20 – School Record) – 2nd place
Brooklyn Robinson Nishe Castelle
Mariah Washington Marianah Lipkins
- Mariah Washington – 300 Meter Run – 2nd place
- Marianah Lipkins – 55 Meters Dash – 3rd place
- 4 x 400 Meter Boys Relay Team – 3rd place
Chandler Coleman Xavier Long
Jaiden Hines Lamont Victoria
- Lamont Victoria – 55 Meter Dash – 4th Place

- Chandler Coleman – 500 Meter Run – 5th place
- Chandler Coleman – Long Jump (20-3.75) – 6th place
- Lamont Victoria – High Jump (6'4) – STATE CHAMPION
- 4 x 200 Meter Girls; Relay Team (1:46.10) – STATE CHAMPIONS
Brooklyn Robinson Mariah Washington
Marianah Lipkins Nishe Castelle

Coach Stevens spoke of the Indoor Track teams accomplishments this season. He thanked the Transportation Department as well as Coach Carroll for their support this season.

Mr. Bruce Carroll was named the Region 5B Coach of The Year. Mr. Carroll was thanked for his hard work to ensure that our athletic program is successful.

- C. Virginia Junior Beta Virtual State Convention
Vanessa Keeler/Stephanie Miller/Dustin Coleman, Sponsors – J.E.J.
Moore Middle School

State Competitions

- * Saniyah Wright – Fiber Arts – 1st place
- * Team - Araxi Herrera-Sebastian, Saniyah Wright, Keira Temple
Book Battle Junior – 1st place
- * Hope McAllister – Grade 7 Science – 2nd place
- * Keira Temple – Grade 7 Social Studies – 2nd place
- * Semaiah Reed – Drawing Junior – 2nd place
- * Mackenzie Galle – Jewelry – 2nd place
- * Jasmine Hurt – Creative Writing-Junior – 2nd place
- * Mylee Mihelich – Color photography – 2nd place
- * Mylee Mihelich – Speech Junior – 3rd place
- * JEJ Moore Middle – Campaign Skit Video – 3rd place
- * Justine Chan – Junior Beta President

Sponsor Vanessa Keeler spoke of all the accomplishments of the Junior Beta Club at their State Convention. Ms. Keeler stated how thankful she is for parental support. The achievements of the Junior Beta Club have earned them a spot at the National Convention in June 2021 in Orlando, Florida.

- D. Virginia Junior Beta Virtual State Convention
Kim Brooks/Diane O'Hare/Steve Bhatt, Sponsors – N.B. Clements
Junior High School

State Competitions

- * Phoebe Cahoon – Creative Writing – 1st place
- * Isaiah Langford – Poetry – 1st place

- * Peyton Ziegenfuss – Color Photography – 1st place
- * Anthony Hernandez – Mixed Media – 1st place
- * Anthony Hernandez – Painting – 1st place
- * Team - Chloe Lewis, Precious Thomas, Anthony Hernandez
Apparel Design – 1st place
- * Nathaniel Whitchurch – Math – 2nd place
- * Anthony Hernandez – Speech – 2nd place
- * Peyton Ziegenfuss – Science – 2nd place
- * Phoebe Cahoon – Black and White Photography – 3rd place
- * Team - Anthony Hernandez, Chloe Lewis, Zian Irvin
3D Design – 3rd place
- * Team – Addysen Breslin, Anthony Hernandez
Duo (singing and dancing) – 3rd place

Mr. Steve Bhatt and Ms. Diane O’Hare spoke of the accomplishments of the Junior Beta Club’s participation in the Virtual State Conference. These students have done an exceptional job this year given the challenges they have faced. He thanked each of their parents for their support this year. Their performance at the State Conference has qualified them for the National convention in June 2021 in Orlando, Florida.

E. 2021 Teacher of the Year

- * Khrista Herzing – L.L. Beazley Elementary
- * Casey Abernethy – David A. Harrison Elementary
- * Anna Ponder – North Elementary
- * Lori McCoy – South Elementary
- * Christine Carr – William A. Walton Elementary
- * Beth Balazik – Prince George Education Center
- * David Dockan – J.E.J. Moore Middle
- * Wade Kliebenstein – N.B. Clements Junior High
- * Paola Jones – Prince George High

Dr. Lisa Pennycuff congratulated each Teacher of the Year nominee. She thanked their families who support them daily. Principals gave a summary of each of their school representatives. Mr. Barnes gave an overview of the Teacher of the Year process. Each 2021 Teacher of the Year will be provided gifts from the School Board.

F. Prince George County Public School 2021 Division Teacher of the Year

- * Christine Carr – William A. Walton Elementary

Dr. Pennycuff announced Christine Carr as the Division Wide 2021 Teacher of the Year. She spoke of her accomplishments at Walton Elementary. Mrs. Carr will be provided gifts honoring her. Congratulations!

IX. APPROVAL OF MINUTES

- A. March 1, 2021 Regular School Board Meeting
- B. March 15, 2021 Special School Board Meeting
- C. March 18, 2021 Special School Board Meeting / Work Session
- D. March 30, 2021 Special School Board Meeting
- E. April 15, 2021 Special School Board Meeting / Work Session

Mr. Smith made a motion to collectively approve the minutes of March 1, 15, 18, 30, and April 15, 2021 as presented. Ms. Taylor seconded the motion.

VOTE:Ayes: Unanimous

X. PRESENTATIONS

- A. North Elementary School Presentation – Dr. Theresa Marshall, Principal

Dr. Theresa Marshall and Mrs. Kelly Jones spoke on behalf of North Elementary. Staff spoke on the accomplishments of I. Brendel and his eagle scout project that benefited North students. Mrs. Jones thanked Loyalty Automotive for their generous donations to North. Staff spoke about VTSS and Positive Behavioral Supports being implemented at North Elementary.

- B. DECA Drive-in – A Royal Entertainment/School Based Enterprise – PGHS Administration

Mrs. Kim Beales and DECA officers presented to the School Board their Drive-In Movie event. They spoke of the student led small business venture. The DECA club spoke graciously of the funds from the CTE Perkins Grant that were used to purchase the outdoor screen, speakers and other materials needed to present this event. The materials purchased now belong to PGCPs and can be used for multiple events in the future.

- C. Update on Graduation Plans – PGHS Administration, Jason Chandler

Mr. Jason Chandler along with Ms. Donna Branch-Harris and Mr. Matt McAllister presented an updated graduation 2021 plan. Three in-person ceremonies will be held on the football field with social distancing guidelines in place. Details of the ceremonies were discussed. Senior Celebrations were also discussed with board members.

- D. FY22 Schedule for Clements/PGHS – Jason Chandler, William Barnes

Mr. Jason Chandler and Mr. William Barnes presented the proposed FY22 schedule for Clements and PGHS. Mr. Chandler spoke of in-person and virtual opportunities and

solicited feedback from staff, students and parents. Overall positive response regarding the 4x4 block scheduling. Mr. Chandler is working to provide a FAQ document for clarifying information. Ms. Taylor made a motion to approve the transition to 4x4 scheduling for the Fall 2021 term. Mr. Smith seconded the motion.

VOTE: Ayes: Unanimous

E. Grade K Registration – April 14-15 – Robin Germanos

Mrs. Germanos spoke regarding Kindergarten registration and the incoming class of 2034. Registration was held April 14, 2021 and April 15, 2021. Registration information can be found on our website. Mrs. Germanos also spoke regarding the applications for our PK program. A recorded video regarding Kindergarten registration has been posted to each elementary school website. The South Elementary video was presented to the school board.

XI. PUBLIC COMMENT – GENERAL

There were no public comments made at the meeting.

XII. SUPERINTENDENT’S REPORT / INFORMATION ITEMS

- A. Current Enrollment as of March 22, 2021
- B. Facility Use Requests for March 2021
- C. Monthly Athletic Events for April 2021
- D. Thank you card from Cindy Poulson dated February 26, 2021
- E. April – Month of the Military Child Presentation

Dr. Pennycuff presented to the school board a PowerPoint presentation highlighting the Month of the Military Child. During the 2020-2021 School Year, PGCPSS’ total enrollment was 6,072. Of that total, 1,841 students, or 30 percent of PGCPSS’ enrollment were children of military-connected parents or guardians. During the month of April, PGCPSS has shared stories that highlight the important role our military students and their families have within our school communities. On Facebook, graphics that detail statistics related to military children and their families were featured, along with encouraging our community to ‘Purple Up!’ in support of military students on April 21.

F. *Upcoming Recruiting Events*

This month’s Support Services Employment Expo scheduled for April 30, 2021, is the second iteration of this event following its successful launch in December. The event is geared toward finding high-quality candidates for positions within Support Services, including Transportation, Food & Nutrition Services, Custodial Services, among others.

Planning is already underway for May's PGCPs Teacher Job Expo, set for May 14 at the Prince George School Board Office.

- G. VSBA Webinar – Project IGuardian – April 22, 2021 (virtual)
- H. VSBA Webinar – Budget Training: The Board's Role in Developing the School Budget – May 6, 2021 (virtual)
- I. VSBA School Law Conference – June 4, 2021 (virtual)
- J. PGCPs Superintendent Messages
 - 1. Four Prince George Schools Receive Nearly 50 Gallons of Hand Sanitizer Through Cintas First Aid & Safety Donation

XIII. SCHOOL BOARD MEMBER COMMENT

Ms. Taylor congratulated Isaiah Brendel on earning his Eagle Scout ranking. She congratulated all of the athletes that were recognized tonight. Ms. Taylor congratulated each Teacher of the Year nominees. She communicated her excitement regarding outdoor graduation and the transition to 4x4 scheduling.

Mr. Smith stated that we had an exciting meeting and congratulated all of the accomplishments of the students that were recognized tonight.

Mrs. Andrews thanked all of the Teacher of the Year nominees for their hard work. She congratulated all of the athletes on their accomplishments.

Mr. Johnson spoke of the student and staff accomplishments recognized this evening. He congratulated the DECA program on their Drive-In Event. He was appreciative of all of the hard work of the graduation committee and 4x4 scheduling committee.

Mr. Eley spoke of all the accomplishments of students and staff recognized this evening. He stated that his hope is to return to normal in September. He congratulated all Teacher of the Year nominees. He also congratulated Coach Carroll on his Coach of the Year win. Mr. Eley stated that Prince George has led the way and he is looking forward to next school year.

XIV. CONSENT AGENDA

- A. Personnel Report**
- B. Board Requests**
- C. Warrants
 - 1. General
 - 2. Title I
 - 3. Food and Nutrition Services
- D. Project Updates
 - 1. Support Services

2. Technology

Ms. Taylor made a motion to approve the Consent Agenda as amended. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

Appointments

Caroline Burnett – Custodian, North – April 1, 2021
Kayla Hill – SPED Teacher, Clements – April 1, 2021
Ashley Traylor – Highly Qualified Paraprofessional, North – April 1, 2021
Charles Smith – Custodian, PGHS – April 1, 2021
Nia Urquhart – SPED, PGHS – August 16, 2021
Alexander Urquhart – Physical Education, PGHS – August 16, 2021
Christopher Thurman – SPED, PGHS – August 16, 2021
Rochelle Massingill – SPED, Riverside Regional Jail – August 16, 2021
Latasha Wooden – School Social Worker, SBO – August 2, 2021
Laci Coker – Highly Qualified Paraprofessional, Clements – May 3, 2021

Resignations

Linda Mickens – English Teacher, PGEC – June 18, 2021
Kayla Macon – ECSE Teacher, Harrison – June 18, 2021
Catherine Beasley – SPED Teacher, PGHS – June 18, 2021
Keandra Smith – Biology Teacher, PGHS – June 18, 2021
David Dockan – Choir Director, Moore – June 30, 2021
Hannah Taylor – Payroll Accounting Associate, SBO – April 30, 2021
Teryn Thibodeau – Paraprofessional, Harrison – June 18, 2021
Ashley Artone – Learning Specialist, PGHS – June 25, 2021
Johnny Clements – Assistant Varsity Baseball Coach, Community – March 9, 2021
Danielle Bonner – English Teacher, Clements – June 18, 2021
Kathryn Banton – Teacher, North – June 18, 2021
Kindall Stevenson – English Teacher, PGHS – August 31, 2021
Abigail Zepp – Guidance Counselor, Clements – June 24, 2021
Kristin Dunnigan – School Social Worker, SBO – June 28, 2021
Diamond Macklin – CTE Teacher, Clements – June 18, 2021
Amelia Ruffin – Teacher, South – June 18, 2021
Nicholas Earley – Teacher, Clements – June 18, 2021
Justin Keeler – HPE Teacher, PGHS – June 30, 2021
Joshua Walker – Highly Qualified Paraprofessional, Harrison - April 16, 2021
Leas Hamilton – Learning Specialist, PGHS – June 18, 2021
Danisha Wright – Math Teacher, Moore – June 30, 2021
Lori McCoy – Teach, South – June 18, 2021
Laura Tibbett – Music Teacher, South – June 18, 2021
Sherri B. Jones – Math Teacher, PGHS – June 18, 2021
Zachary Orlando – History Teacher, PGHS – June 18, 2021
Dustin Menhart – Assistant Superintendent of Support Services – June 1, 2021

Supplemental Contract

Justin Keeler – Assistant Varsity Baseball Coach, PGHS – April 1, 2021

Wade Benenhaley – Middle School Softball Coach, Moore – April 1, 2021

Danielle Perry – Assistant Outdoor Track Coach, Walton – April 22, 2021

Retirement (effective July 1, 2021 unless otherwise noted)

Julia Richardson-Wooden – SPED Teacher, Moore

George Tucker – Head Custodian, Moore – **August 1, 2021**

Lori Poythress – ITRT, Moore

Karen Philbrook – Teacher, Moore

Matt Hall – Visiting Teacher/Social Worker, SBO

Jeannette Walker – Teacher, Harrison

Juanita McDaniel – Food and Nutrition Services Café Manager, Clements

Barbara Platte – Highly Qualified Paraprofessional, North

Linda Washington – Kindergarten Teacher, Harrison

Rose Lawhorn – Food and Nutrition Services Field Manager, SBO

Jennifer Brockwell – Teacher, South

Charlene Hebert – Teacher, Clements

Lorraine Powell – Food and Nutrition Services, PGHS

Janice Leland – Teacher, Clements

Shelley Lewis – Speech-Language Pathologist, Beazley

Iris Talley – Teacher, South – August 1, 2021

Professional Licensed Staff Reappointments FY22 (see attached list)

Support Staff Reappointments FY22 (see attached list)

Board Requests - Facility Use

Angel DeSouza's School of Dance, LTD. requests permission for use of school facilities (PGHS auditorium) to conduct a dance recital June 10-12, 2021.

Marvin Michael and the Fort Lee Post Basketball Team requests permission for use of school facilities (PGHS gymnasium) to conduct training and conditioning from April 24-May 30-weekends only.

Other

Ms. Ellen Britton requests permission for her child, Christopher Stewart, to be released from compulsory attendance to pursue getting his GED.

VOTE:Ayes: Unanimous

Bold indicates amendments to Consent Agenda.

XV. ACTION ITEMS

A. Special Education Annual Plan 2021-22 – Kae Partin

Mr. Johnson made a motion to approve the Special Education Annual Plan as presented. Mrs. Andrews seconded the motion.

VOTE:Ayes: Unanimous

B. Appointment of Designee to Sign Documents in Absence of Superintendent – due June 30, 2021 – Lisa Pennycuff

Mr. Johnson made a motion to approve the Appointment of Designee to Sign Documents in Absence of the Superintendent. Mr. Smith seconded the motion.

VOTE:Ayes: Unanimous

C. Approval of 2021-22 School Calendar – Lisa Pennycuff

Ms. Taylor made a motion to approve the 2021-2022 School Calendar as presented. Mrs. Andrews seconded the motion.

VOTE:Ayes: Unanimous

D. Request for Adoption of Science Textbooks – Jason Chandler, Robin Germanos

Mr. Johnson made a motion to approve the Adoption of Science Textbooks as presented. Mr. Smith seconded the motion.

VOTE:Ayes: Unanimous

E. Request for Certification of the 2020-21 Local Plan for CTE Perkins Funds – Matt Weston

Mr. Smith made a motion to approve the Certification of the 2020-2021 Local Plan for CTE Perkins Funds as presented. Mrs. Andrews seconded the motion.

VOTE:Ayes: Unanimous

F. *Code RVA – Request for Tuition Increase – Lisa Pennycuff*

Mr. Smith made a motion to approve the Code RVA Request for Tuition Increase as presented. Mr. Johnson seconded the motion.

VOTE: Ayes: Unanimous

XVI. DISCUSSION ITEMS

A. VSBA Policy Updates (February, 2021) - Lisa Pennycuff

Dr. Pennycuff presented VSBA Policy Updates. She asked the School Board to review and plan to take action on the policy updates at the May 2021 School Board meeting.

B. Financial Report – Monique Barnes

Mrs. Barnes provided an overview of the Financial Report to the School Board.

XVII. MOTION TO RETURN INTO A CLOSED MEETING TO DISCUSS SPECIFIC LEGAL MATTER RELATING TO EDUCATIONAL FOUNDATION MATTER AND PERSONAL SAFETY MATTER PS19/20-21 RELATING TO LOCATIONS OF PUBLIC MEETINGS (pursuant to Section 2.2-3711 of the Code of Virginia) [added to agenda]

B. Legal Matters – Section 2.2-3711.A.7

3. L11/20-21

C. **Public Safety Matters – Section 2.2-3711.A.19**

2. PS019/20-21 [added to agenda]

Mr. Johnson made a motion to return into a closed meeting to discuss a specific legal matter relating to educational foundation and personal safety matter relating to locations of public meetings pursuant to the legal and public safety exemptions of the VA Code §2.2-3711.A.7 and 2.2-3711.A.19. Mr. Smith seconded the motion.

VOTE:Ayes:

XVIII. CERTIFICATION OF CLOSED MEETING AND ACTIONS

Mr. Smith made a motion to return to an open meeting and certified nothing was disclosed other than what was stated in the original motion. Mrs. Andrews seconded the motion.

VOTE:Ayes: Unanimous

Legal Matters – Section 2.2-3711.A.7

1. L11/20-21

Mrs. Andrews made a motion that in Legal Matter L11/20-21 to approve \$50,000.00 to the John Randolph Foundation and \$50,000.00 to Davenport. Mr. Johnson seconded the motion.

VOTE: Ayes: Mrs. Andrews
Mr. Eley
Mr. Johnson
Ms. Taylor

Abstain: Mr. Smith

Public Safety Matters – Section 2.2-3711.A.19
2. PS019/20-21 [added to agenda]

No action was taken on Public Safety Matter PS19/20-21; information only

XVIII. ADJOURNMENT

Mr. Johnson made a motion to adjourn the meeting at 10:23 p.m. Mr. Smith seconded the motion.

VOTE: Ayes: Unanimous

The meeting adjourned at 10:23 p.m.

IN WITNESS WHEREOF, we set our signatures this 3rd day of May 2021.

Approved:

/S/ Robert Eley - Chairman of the Board

Attest:

/S/ Stephanie Estep, Deputy Clerk of the Board

CERTIFICATION OF CLOSED MEETINGS

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

VOTE

Ayes: 5

/S/ Stephanie Estep – Deputy Clerk of the Board
April 21, 2021
Meeting Date